

Union County, Georgia  
June 13, 2011

The Union County Board of Education met in regular session on the above date at 8:00 p.m. in the Union County Board of Education Conference Room. Members present were: Gary Davenport, Julie Barton, Carlton Collins, Tony Hunter and John Strickland.

Chairman Gary Davenport welcomed visitors. Keith Ledford gave the invocation.

#### **APPROVAL OF AGENDA**

Motion was made by Carlton Collins, seconded by Tony Hunter, and carried to approve the agenda as submitted.

#### **MINUTES**

Motion was made by Julie Barton, seconded by John Strickland and carried to approve the minutes of the monthly meeting held May 9<sup>th</sup>, and the called meetings held May 23<sup>rd</sup> and June 6<sup>th</sup>.

#### **FINANCIAL STATEMENT – APRIL 2011**

Upon the recommendation of the superintendent, motion made by Carlton Collins, seconded by John Strickland and carried to approve the April 2011 financial statement as submitted.

#### **RECOGNITIONS: MOCK TRIAL TEAM**

Members of the UCHS Mock Trial Team did not attend the meeting.

#### **PRESENTATION – DENISE DRISKELL**

Mrs. Denise Driskell gave a presentation to the board concerning the middle school's local studies class.

#### **ANNUAL BID OPENING RECAP – KEITH LEDFORD**

Bids were opened Friday, June 10<sup>th</sup> and the results were presented to board. Motion was made by Tony Hunter, seconded by John Strickland and carried to accept bids as follows:

Fire Extinguisher Service	\$1500/yr	King Fire Equipment, Inc.
Tires	3-mo extension of current year bid	Snider Tire, Inc.
Propane (Bulk Fuel)	\$1.68.7 per gal (firm)	Appalachian Propane
Transportation Fuel	3.75 cents above daily rack price	Thomas Oil Company
Pest Control Service	\$480/mo	Chigger Ridge Pest Control
Garbage Service	\$3057.32/mo	Advanced Disposal
Fire Sprinkler Service	\$600/yr	Mission Fire Sprinkler

**PRINCIPAL'S QUARTERLY STATEMENT CORRECTION (WG)**

Woody Gap submitted a corrected quarterly statement for the first quarter.

**RESOLUTIONS**

Upon the recommendation of Superintendent Steppe, motion was made by Carlton Collins, seconded by Tony Hunter and carried to accept as submitted:

- **Spending Resolution**  
(Resolution included at end of minutes)

Upon the recommendation of Superintendent Steppe, motion was made by Julie Barton, seconded by John Strickland and carried to accept as submitted:

- **Class Size Maximum Resolution**  
(Resolution included at end of minutes)

Upon the recommendation of Superintendent Steppe, motion was made by John Strickland, seconded by Carlton Collins and carried to accept as submitted

- **Resolution to Support Vision Project**  
(Resolution included at end of minutes)

**BOARD POLICIES**

- **Revision – 2<sup>nd</sup> reading – IFCB-Field Trip and Excursions**

Upon the recommendation of the superintendent, motion made by Tony Hunter, seconded by Julie Barton and carried to accept **IFCB-Field Trip and Excursions** as submitted at May 9th meeting.

- **New – 1<sup>st</sup> Reading – DGA – Fund Balance**

Upon the recommendation of the superintendent, the board accepted **Policy DGA – Fund Balance** as first reading. It is as follows:

Policy Level	Descriptor Code:	Rescinds Code:
3852	<b>DCL</b>	

**BOARD POLICY**

**Effective Date**  
**JULY 2011**

Descriptor Term: **Fund Balance**

The Union County Board of Education recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the District and is fiscally advantageous for both the District and its taxpayers. This policy establishes goals and provides guidance concerning the desired level of fund balance maintained by the District to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures and similar circumstances. The School District also seeks to maintain the highest possible credit ratings which are dependent, in part, on the School District's maintenance of an adequate fund balance.

Fund balance is a measurement of available financial resources and is the difference between total assets and total liabilities in each fund.

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Beginning with the most restrictive constraints, fund balance amounts will be reported in the following categories:

- 1) **Nonspendable fund balance** – amounts that are not in a spendable form (e.g., inventory) or are legally or contractually required to be maintained intact (e.g., permanent fund principal).
- 2) **Restricted fund balance** – amounts that can be spent only for the specific purposes stipulated by external parties either constitutionally or through enabling legislation (e.g., grants or donations).
- 3) **Committed fund balance** – amounts that can be used only for the specific purposes determined by a formal action of the Board of Education. Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally (e.g., the Board's commitment in connection with future construction projects).
- 4) **Assigned fund balance** – amounts intended to be used by the government for specific purposes. Intent can be expressed by the Board of Education or by a designee to whom the Board of Education delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- 5) **Unassigned fund balance** – includes all amounts not contained in other classifications and is the residual classification of the general fund only. Unassigned amounts are available for any legal purpose.

The responsibility for designating funds to specific classifications shall be as follows:

**Committed Fund Balance** – The Board of Education is the District's highest level of decision making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Board.

**Assigned Fund Balance** – The Board of Education has authorized the Superintendent and the Director of Finance as officials authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

When multiple categories of fund balance are available for expenditure (e.g., a project is being funded partly by a grant, funds set aside by the Board, and unassigned fund balance), the school system will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

## Georgia Code

O.C.G.A. 20-02-167 Computerized Uniform Budget and Accounting System

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

## EXECUTIVE SESSION

- Personnel
- Student Matter

Upon the recommendation of the superintendent, motion was made by John Strickland, seconded

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by Julie Barton and carried to adjourn into executive session to consider a matter involving the disclosure of personally identifiable information from a student's educational records; (OCGA 20 USC 1232g.);

and to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee; (OCGA 50-14-3-(6)).

Motion was made by John Strickland, seconded by Tony Hunter and carried to adjourn into regular session.

**PERSONNEL**

**HIRE:** Custodian Wayne Fasanati (effective 2011-12 SY)  
SNP Sub Dana Tanner Martin

**POSITION CHANGE:**

Custodian Rhonda Calhoun (PT SFS to FT Custodian)

**RETIREMENT:**

Custodian Annie Lovell

**RESIGNATION:**

Teacher Cindy Wood

Para pros Lynn Dyer  
Carole Hood  
Judy Kelley  
Dana Cochran

SNP Dana Tanner Martin

Pre-K Teacher Deanna Lodge

**TERMINATION:**

Parapro Tammy Gray

Information Only: Sales Tax Receipts

Upon the completion of all business, motion was made by Carlton Collins, seconded by Tony Hunter to adjourn.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Executive Secretary

*Union County Board of Education*  
**SPENDING RESOLUTION**

**WHEREAS**, the Union County Board of Education for good and sufficient reason is unable to adopt a budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012; and,

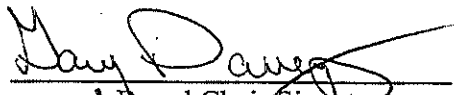
**WHEREAS**, the public exigency is best served by authorizing the Superintendent to continue to expend funds to continue operations.

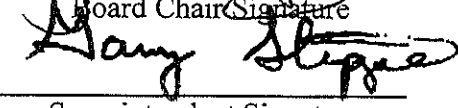
**THEREFORE, BE IT RESOLVED** by the Union County Board of Education that the Superintendent may expend funds from all funds for the month of July 2011 not to exceed one-twelfth (1/12) of the final amended budget for all funds for the fiscal year ended June 30, 2011, plus debt service and capital expenditures known to be due in July.

Adopted this 13<sup>th</sup> day of June 2011.

Gary Davenport  
Board Chair Name

Gary Steppe  
Superintendent Name

  
Board Chair Signature

  
Superintendent Signature

6-13-2011  
Date

**Union County Board of Education**  
**Resolution**  
**CLASS SIZE MAXIMUM**

**WHEREAS**, the State Board of Education recognizes that Georgia continues to experience an unprecedented downturn in the economy; and

**WHEREAS**, this downturn will continue to cause declines in local revenue collected to fund public education at the local school district; and

**WHEREAS**, the State Board of Education has granted an exemption from all statutory and regulatory class size maximums for the 2011-2012 school year; and

**WHEREAS**, the Union County Board of Education understands that the local board of education is responsible for meeting all federal and state accountability rules; and

**WHEREAS**, the Union County Board of Education understands that the local board of education is responsible for meeting all federal and state health and safety requirements; and

**WHEREAS**, the Union County Board of Education understands that the local board of education is responsible for all federal and state reporting requirements; and now


**THEREFORE, BE IT RESOLVED** that effective for the 2011-2012 school year only, the Union County Board of Education authorizes the Superintendent of Schools to increase the class size maximums to exceed the current requirements by fifteen percent (15%) with any partial calculation to be rounded to a whole number.

Adopted this 13<sup>th</sup> day of June 2011.

Gary Davenport  
Board Chair Name

  
Board Chair Signature

Gary Steppe  
Superintendent Name

  
Superintendent Signature

6-13-2011  
Date

**Union County Board of Education  
Resolution  
TO SUPPORT VISION PROJECT**

**WHEREAS**, the Union County Board of Education and Superintendent believe it is imperative to build trust and support for public education; and

**WHEREAS**, it is critical to ensure meaningful engagement of communities with their public schools; and

**WHEREAS**, Georgia needs a single vision to improve significantly the education culture in our state; and

**WHEREAS**, the goal of every school district in Georgia is to provide a rewarding educational experience for all students; and

**WHEREAS**, we must ensure our students are competitive in a global economy; and

**WHEREAS**, we must increase significantly the high school graduation rate; and

**WHEREAS**, we must ensure appropriate curricula for a new generation of learners; and

**WHEREAS**, we must make learning more rigorous, more relevant, and more real; and

**WHEREAS**, we are dedicated to being responsive to students' individual needs; and

**WHEREAS**, we support the partnership between the Georgia School Boards Association and Georgia School Superintendents Association that culminated in the development of a vision to transform public education in Georgia through specific recommendations; therefore be it

**RESOLVED**, the Union County Board of Education and Superintendent on this 13th day of June, hereby pledge to support the work embedded in A Vision for Public Education: Equity and Excellence and will determine areas of transformation for our district in our continuing efforts to improve educational opportunities for all students.

Gary Davenport  
Board Chair Name

  
Board Chair Signature

Gary Steppe  
Superintendent Name

  
Superintendent Signature

6-13-2011  
Date

**UNION COUNTY BOARD OF EDUCATION  
AFFIDAVIT**

The undersigned chair or presiding officer, under oath, certifies that at a meeting of the Board of Education held on 6-13-2011, the Board closed its meeting as permitted by the Open Meetings Act of Georgia. The only matters considered or discussed during the closed portion or executive session of its meeting is as checked below:

To review an appeal from a Student Disciplinary Tribunal (Hearing Officer, Panel);  
(OCGA 20-2-757)

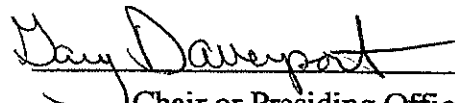
To consider a matter involving the disclosure of personally identifiable  
Information from a student's educational records;  
(OCGA 20 USC 1232g.)

To discuss the future acquisition of real estate;  
OCGA 50-14-3(4))

To discuss or deliberate upon the appointment, employment, compensation, hiring,  
Disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee;  
(OCGA 50-14-3-(6))

To consult and meet with legal counsel pertaining to pending or potential litigation,  
settlement, claims, administrative proceedings, or other judicial actions brought or to be brought  
by or against the school district or an officer or employee or in which the officer or employee may  
be directly involved;  
(OCGA 50-14-2))

This 13<sup>th</sup> day of June, 2011

  
\_\_\_\_\_  
Chair or Presiding Officer

Sworn to and Subscribed before me  
On the above indicated date:

Dora Colwell  
\_\_\_\_\_  
Notary Public, State of Georgia  
Commission Expires 7-5-2011